

MINUTES OF MEETING

WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY

The following are the Minutes of the meeting of the West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania on Tuesday, February 7, 2017 at 7:00 p.m. The meeting was duly advertised as required by applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Robert Kolb, Glenn Yanos, Keith Richmond, William Matthews, James Shoemaker, Martin Daigle, Jeffrey Steckbeck, Engineer, Steve Ogurcak, Manager, and Frederick S. Wolf, Solicitor.

The Minutes of the previous meeting were unanimously approved.

Upon Motion Duly made, seconded, and unanimously carried, the minutes of the previous meeting in January 2017 were unanimously approved.

ENGINEER'S REPORT:

Mr. Steckbeck had no report.

SOLICITOR'S REPORT:

Mr. Wolf had no report.

MANAGER'S REPORT:

Steve Ogurcak reported that all conduits were current and that there were no maintenance issues since the last meeting.

The audit report has started, and it will be completed in March or April.

Steve Ogurcak reported on the delinquents, and the report was unanimously approved.

Steve Ogurcak reported that there were three connections in Alden Place. Eagle Rental was not closed out because there is still activity in that account.

Steve Ogurcak reported that he and Jeff Steckbeck have been reviewing all information and the process of turning over the Manager's position to Mr. Steckbeck in 2017.

FINANCIALS:

Steve Ogurcak reviewed the financial statements which were as follows:

TREASURER'S REPORT:

The following requisitions and payments were unanimously approved:

January 2017

Quentin

No Req. CoLA (Treatment Cost-Book Entry Debit)
No Req. CoLA (Billing Costs-Book Entry Debit)
Requisition No. 2950 – SEA (Pump Station Operation) \$635.25
Requisition No. 2951 – Verizon (Phone Service) \$50.17
Requisition No. 2952 – H & B (Collection Services) \$253.36
Requisition No. 2953 – Met ED (Pump Sta Electric) \$188.67
Requisition No. 2954 – Omnisite (Pump Sta Communications) \$276.00
Requisition No. 2955 – N Corn Twp (Chest Est Assessment) \$148.61
Requisition No. 2956 – Quentin Water Co (Readings) \$106.80
Requisition No. 2957 – S. J. Ogurcak (Cur Mo Admin Services) \$1,850.00
Requisition No. 2958 – Corn Munic Auth (Effluent Trans Costs) \$754.00
Requisition No. 2959 – W Corn Twp (Meeting Dates Publication) \$80.00

Stoberdale

Requisition No. 2960 – Mt Gretna (Treatment Costs) \$5,371.00

The Authority announced the next Authority meeting will be held on 1st Tuesday of April, 2017 at 7:00 p.m.

There being no further business to come before the meeting, the meeting duly adjourned.

Respectfully submitted,
Frederick S. Wolf