

**MINUTES OF MEETING**

**WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the Minutes of the meeting of the West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania on Tuesday, August 7, 2018 at 7:00 p.m. The meeting was duly advertised as required by applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were William Matthews, Keith Richmond, Glenn Yanos, James Shoemaker, Jeffrey Steckbeck, Engineer/Manager and Frederick S. Wolf, Solicitor.

The Minutes of the previous meeting were unanimously approved.

There were no residents or other individuals who attended the meeting.

**SOLICITOR'S REPORT**

The Solicitor reviewed the status of Conduit Financing with Pleasant View Retirement Community. It was reported that the settlement for the financing and the project would take place in the middle of August of 2018. The Authority again reviewed and approved the Resolution it was adopted at the last meeting, and the Chairman and Secretary were authorized to execute all documents in accordance with the instructions of the Solicitor. Since Robert Kolb, Secretary, was not at the meeting, Glenn Yanos, Assistant Secretary, volunteered to sign as Assistant Secretary if Mr. Kolb is not available.

**ENGINEER/MANAGER'S REPORT**

The Engineer reported that there were no issues requiring maintenance since the last meeting. The Engineer did report that the current company that was providing maintenance at the Pumping Station was no longer interested in continuing with the service. The Engineer will look for a replacement. In the meantime, the Engineer was authorized to engage a person or company that the Engineer believed to be qualified to maintain the Pump Station.

Manager Steckbeck then reviewed in detail page by page the financial report for the past month. Questions were asked and were answered.

**TREASURER'S REPORT:**

The following requisitions and payments were unanimously approved:

**May/June/July 2018**

Quentin

DATE	REQ. #	PAYEE	AMOUNT
5/2/2018	3104	Henry & Beaver LLP	\$247.50
5/2/2018	3105	LB Water Service Inc.	\$492.18
5/2/2018	3106	Facility Operation and Maint	\$250.00
5/2/2018	3107	Four Girls, LLC	\$1,850.00

5/2/2018	3108	Cornwall Municipal Authority	\$938.00
6/2/2018	3109	Facility Operation and Maint	\$250.00
6/2/2018	3110	Henry & Beaver LLP	\$231.00
6/2/2018	3111	SESI, Inc.	\$70.00
6/2/2018	3112	Four Girls, LLC	\$1,850.00
7/10/2018	3113	Facility Operation and Maint	\$250.00
7/10/2018	3114	Facility Operation and Maint	\$190.00
7/10/2018	3115	North Cornwall Township	\$1,329.03
7/10/2018	3116	Joseph Foltz	\$280.00
7/10/2018	3117	Four Girls, LLC	\$1,850.00
7/10/2018	3118	Henry & Beaver LLP	\$500.00
7/10/2018	3119	SESI, Inc.	\$244.50
7/10/2018	3120	SESI, Inc.	\$966.00
7/10/2018	3121	Four Girls, LLC	\$360.00

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DATE	REQ. #	PAYEE	AMOUNT
5/4/2018	1603	Four Girls, LLC	\$495.00
7/10/2018	1604	Kresge Excavating	\$2,364.35
7/10/2018	1605	Mt. Gretna Authority	\$5,576.00

The Authority determined that there would not be a meeting in September of 2018.

There being no further business to come before the meeting, the meeting duly adjourned.

Respectfully submitted,  
Frederick S. Wolf