

**MINUTES OF MEETING**  
**WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the Minutes of the meeting of the West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania on Tuesday, February 5, 2019 at 6:00 p.m. The meeting was duly advertised as required by applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were William Matthews, Keith Richmond, Glenn Yanos, Joseph Foltz, James Shoemaker, Jeffrey Steckbeck, Manager/Engineer and Frederick S. Wolf, Solicitor. David Lloyd, Township Supervisor, was also present.

The Minutes of the previous meeting were unanimously approved.

**MANAGER'S/ENGINEER'S REPORT:**

Mr. Steckbeck reported that he has received \$50,000.00 for sewer capacity for the Musser Development. This will be held in escrow until the Plan is approved.

Mr. Steckbeck reported that the sewer bills went out, and he is in the process of collecting the information for Final Notice for those who didn't pay.

Mr. Steckbeck reported that he has received a notice for the Stoberdale sewer area that Mt. Gretna will increase the treatment charges by 2.9%. There is sufficient money at the current rates to pay this increase, and no sewer increase will be administered.

Mr. Steckbeck noted that the amount in the Money Market was \$326,938.38.

Mr. Steckbeck next reported that Alden Place will have 26 housing units connected to the Mine Road Sewer facilities. The development is moving along as expected.

Mr. Steckbeck next reported on the Scenic Ridge development. There are 78 lots that will be connected to the Quentin Sewer area. 49 sewer permits have been issued, and 29 units are being billed now. A Phase III approval is expected to take place in April of 2019. The additional sewer construction within the development will begin after that date.

Mr. Steckbeck reported that he is still working with Steve Ogurcak concerning transfer of information to Mr. Steckbeck's computer for the periods of 2004-2010.

Mr. Steckbeck next presented his financial report for the month, and the report was unanimously approved:

**JANUARY 2019**

**Quentin**

<b>DATE</b>	<b>REQ. #</b>	<b>PAYEE</b>	<b>AMOUNT</b>
01/06/2019	3170	Henry & Beaver LLP	\$1,103.00
01/06/2019	3171	SESI, Inc.	\$1,030.25
01/06/2019	3172	Media One PA	\$86.90
01/06/2019	3173	Four Girls, LLC	\$1,180.00

01/06/2019	3174	Four Girls, LLC	\$1,950.00
01/06/2019	3175	Joseph Foltz	\$364.00
01/11/2019	3176	Met ED	\$194.45
01/06/2019	3177	MASS LLC	\$450.00
01/06/2019	3178	MASS LLC	\$552.00
01/06/2019	3179	City of Lebanon Authority	\$857.94
01/06/2019	3180	OMNISITE	\$276.00
01/06/2019	3181	Winter Engine	\$628.00
01/06/2019	3182	Quentin Volunteer Fire Co.	\$250.00
01/06/2019	3183	Quentin Water Co.	\$229.60
01/06/2019	3184	North Cornwall Township	\$148.61
01/06/2019	3185	James Shoemaker	\$225.00
01/06/2019	3186	William Matthews	\$275.00
01/06/2019	3187	Robert Kolb	\$125.00
01/06/2019	3188	Glenn Yanos	\$50.00
01/06/2019	3189	Keith Richmond	\$175.00
01/06/2019	3190	Martin Daigle	\$175.00
01/06/2019	3191	Joseph Foltz	\$150.00

Stoberdale

DATE	REQ. #	PAYEE	AMOUNT
01/18/2019	3192	Mt. Gretna Authority	\$5,576.00

**SOLICITOR'S REPORT:**

Fred Wolf reported that he has been in contact with the owner of the Fairview Golf Course relating to 2 sewer connections that had been authorized and approved. The connection that is being investigated is the one for the equipment building and the pavilion. This is serviced by well water, and the water meter has been installed for many years. The Solicitor submitted to the Authority members the Fairview Golf Course pavilion historical sewer flow for review. Mr. Steckbeck did comment on the sewer flow as compared to the number of EDUs that have been purchased. The Solicitor has been in touch with the owner of the Fairview Golf Course to discuss various matters relating to the sewer connection, the gallons of consumption and grease trap and cleaning of grease trap for the pavilion. The Solicitor will present a report concerning the grease trap and its maintenance at the next Authority meeting.

It was determined that the Authority would next meet on the first Tuesday in April (April 5, 2019) at 6:00 p.m.

There being no further business to come before the meeting, the meeting duly adjourned.

Respectfully submitted,  
Frederick S. Wolf