

MINUTES OF MEETING
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY

The following are the Minutes of the meeting of the West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania on Tuesday, February 5, 2019 at 6:00 p.m. The meeting was duly advertised as required by applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were William Matthews, Keith Richmond, Glenn Yanos, Joseph Foltz, James Shoemaker, Jeffrey Steckbeck, Manager/Engineer and Frederick S. Wolf, Solicitor. David Lloyd, Township Supervisor, was also present.

The Minutes of the previous meeting were unanimously approved.

MANAGER'S/ENGINEER'S REPORT:

Mr. Steckbeck reported that he has received \$50,000.00 for sewer capacity for the Musser Development. This will be held in escrow until the Plan is approved.

Mr. Steckbeck reported that the sewer bills went out, and he is in the process of collecting the information for Final Notice for those who didn't pay.

Mr. Steckbeck reported that he has received a notice for the Stoberdale sewer area that Mt. Gretna will increase the treatment charges by 2.9%. There is sufficient money at the current rates to pay this increase, and no sewer increase will be administered.

Mr. Steckbeck noted that the amount in the Money Market was \$326,938.38.

Mr. Steckbeck next reported that Alden Place will have 26 housing units connected to the Mine Road Sewer facilities. The development is moving along as expected.

Mr. Steckbeck next reported on the Scenic Ridge development. There are 78 lots that will be connected to the Quentin Sewer area. 49 sewer permits have been issued, and 29 units are being billed now. A Phase III approval is expected to take place in April of 2019. The additional sewer construction within the development will begin after that date.

Mr. Steckbeck reported that he is still working with Steve Ogurcak concerning transfer of information to Mr. Steckbeck's computer for the periods of 2004-2010.

Mr. Steckbeck next presented his financial report for the month, and the report was unanimously approved:

JANUARY 2019

Quentin

DATE	REQ. #	PAYEE	AMOUNT
01/06/2019	3170	Henry & Beaver LLP	\$1,103.00
01/06/2019	3171	SESI, Inc.	\$1,030.25
01/06/2019	3172	Media One PA	\$86.90
01/06/2019	3173	Four Girls, LLC	\$1,180.00

01/06/2019	3174	Four Girls, LLC	\$1,950.00
01/06/2019	3175	Joseph Foltz	\$364.00
01/11/2019	3176	Met ED	\$194.45
01/06/2019	3177	MASS LLC	\$450.00
01/06/2019	3178	MASS LLC	\$552.00
01/06/2019	3179	City of Lebanon Authority	\$857.94
01/06/2019	3180	OMNISITE	\$276.00
01/06/2019	3181	Winter Engine	\$628.00
01/06/2019	3182	Quentin Volunteer Fire Co.	\$250.00
01/06/2019	3183	Quentin Water Co.	\$229.60
01/06/2019	3184	North Cornwall Township	\$148.61
01/06/2019	3185	James Shoemaker	\$225.00
01/06/2019	3186	William Matthews	\$275.00
01/06/2019	3187	Robert Kolb	\$125.00
01/06/2019	3188	Glenn Yanos	\$50.00
01/06/2019	3189	Keith Richmond	\$175.00
01/06/2019	3190	Martin Daigle	\$175.00
01/06/2019	3191	Joseph Foltz	\$150.00

Stoberdale

DATE	REQ. #	PAYEE	AMOUNT
01/18/2019	3192	Mt. Gretna Authority	\$5,576.00

SOLICITOR'S REPORT:

Fred Wolf reported that he has been in contact with the owner of the Fairview Golf Course relating to 2 sewer connections that had been authorized and approved. The connection that is being investigated is the one for the equipment building and the pavilion. This is serviced by well water, and the water meter has been installed for many years. The Solicitor submitted to the Authority members the Fairview Golf Course pavilion historical sewer flow for review. Mr. Steckbeck did comment on the sewer flow as compared to the number of EDUs that have been purchased. The Solicitor has been in touch with the owner of the Fairview Golf Course to discuss various matters relating to the sewer connection, the gallons of consumption and grease trap and cleaning of grease trap for the pavilion. The Solicitor will present a report concerning the grease trap and its maintenance at the next Authority meeting.

It was determined that the Authority would next meet on the first Tuesday in April (April 5, 2019) at 6:00 p.m.

There being no further business to come before the meeting, the meeting duly adjourned.

Respectfully submitted,
Frederick S. Wolf

West Cornwall Twp. Municipal Authority

Register: QUENTIN - ACCOUNT #XXXXX0907
 From 01/01/2019 through 01/31/2019
 Sorted by: Date, Type, Number/Ref

QUENTIN ACCT

2/5/2019 4:20 PM

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/06/2019	3155	HENRY & BEAVER LLP	Accounts Payable	Rq #3170 - Variety of L...	1,103.00		104,298.18
01/06/2019	3156	SESI, Inc.	Accounts Payable	Req #3171 - Inv. 18-19...	1,030.25		103,267.93
01/06/2019	3157	MEDIA ONE PA	Accounts Payable	Req #3172 - Advertise ...	86.90		103,181.03
01/06/2019	3158	Four Girls, LLC	Accounts Payable	Req #3173 - 6 month m...	1,180.00		102,001.03
01/06/2019	3159	Four Girls, LLC	Accounts Payable	Req #3174 - Bookkeepi...	1,950.00		100,051.03
01/06/2019	3160	JOSEPH FOLTZ	Accounts Payable	Req #3175 - 4th Qtr Me...	364.00		99,687.03
01/06/2019	3161	MASS LLC	Accounts Payable	Req #3177 - Dec P S Ops	450.00		99,237.03
01/06/2019	3162	MASS LLC	Accounts Payable	REq #3178 - Emergenc...	552.00		98,685.03
01/06/2019	3163	City of Lebanon Authority	Accounts Payable	Req #3179 - Emergency...	857.94		97,827.09
01/06/2019	3164	OMNISITE	Accounts Payable	REq #3180 - Annual wi...	276.00		97,551.09
01/06/2019	3165	Winter Engine	Accounts Payable	Req #3181 - Annual ser...	628.00		96,923.09
01/06/2019	3166	QUENTIN VOLUNTEER FIRE ...	Accounts Payable	Req #3182 - Annual co...	250.00		96,673.09
01/06/2019	3167	QUENTIN WATER COMPANY	Accounts Payable	Req #3183 - Water mete...	229.60		96,443.49
01/06/2019	3168	NORTH CORNWALL TOWNS...	Accounts Payable	Req #3184 - 4th quarter...	148.61		96,294.88
01/06/2019	3169	JAMES SHOEMAKER	Accounts Payable	Req #3185 - Meeting co...	225.00		96,069.88
01/06/2019	3170	WILLIAM MATTHEWS	Accounts Payable	Req #3186 - Meeting co...	275.00		95,794.88
01/06/2019	3171	ROBERT KOLB	Accounts Payable	Req 3187 - Meeting co...	125.00		95,669.88
01/06/2019	3172	GLENN YANOS	Accounts Payable	Req #3188 - Meeting co...	50.00		95,619.88
01/06/2019	3173	KEITH RICHMOND	Accounts Payable	REq #3189 - Meeting c...	175.00		95,444.88
01/06/2019	3174	MARTIN DAIGLE	Accounts Payable	Req #3190 - Meeting co...	175.00		95,269.88
01/06/2019	3175	JOSEPH FOLTZ	Accounts Payable	Req #3191 - Meeting co...	150.00		95,119.88
01/10/2019			INCOME:01 Quentin:COLA Billin...	Deposit		10,397.18	105,517.06
01/11/2019	Auto Pay	MET-ED	Accounts Payable	Req #3176 - Electric Bil...	194.45		105,322.61
01/15/2019			-split-	Deposit - Tap fee from ...		5,590.00	110,912.61
01/31/2019			INCOME:01 Quentin:Interest Credit	Deposit		170.02	111,082.63

STOBERDALE

West Cornwall Twp. Municipal Authority

Register: STOBERDALE - ACCOUNT #342750
From 01/01/2019 through 01/31/2019
Sorted by: Date, Type, Number/Ref

2/5/2019 4:19 PM

STOBERDALE ACCT

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2019		Sewer Receipts	Undeposited Funds	Deposit			174.88	30,318.83
01/15/2019		Sewer Receipts	Undeposited Funds	Deposit			174.88	30,493.71
01/18/2019	1609	MT. GRETNA AUTHORITY	Accounts Payable	Req 3192 - 4th Qtr WW...	5,576.00			24,917.71
01/31/2019			INCOME:02 Stoberdale:Fulton Ban...	Deposit			43.82	24,961.53

MME

West Cornwall Twp. Municipal Authority
MONEY MARKET

2/5/2019 4:24 PM

Register: MONEY MARKET ACCOUNT #412163
From 01/01/2019 through 01/31/2019
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/31/2019			INCOME:03 - Money Market Acco...	Deposit			526.73	326,938.38

CORNWALL ASSOCIATES CONNECTION PERMITS ISSUED

USE INPUT	PERMIT DATE	LOT #	PROP ADDRESS	WCTMA ACCT #	CoLA #	EDU's	INSP DATE	PROJECT	ON BILLING DATE	2018 BILL AMOUNT
CBM	3/14/2012	115	1072 ALDEN WAY	PG-395 Karl	26233	1	7/1/2012	ALDEN PLACE	2012	125.30 + 12.85
CBM	4/24/2013	112	1078 ALDEN WAY	PG-396 Povak	26319	1	7/31/2013	ALDEN PLACE	2013	125.30 + 12.85
CBM	9/17/2014	55	1075 ALDEN WAY	PG-397 Neuman	26525	1	10/8/2014	ALDEN PLACE	2014	125.30 + 12.85
QWC	8/21/2015	N/A	2530 QUENTIN ROAD	PG-399 Eagle	26680	2	10/14/2015	EAGLE RENTAL	1st 2016	125.30 + 12.85
CBM	9/18/2015	60	1093 ALDEN WAY	PG-400 Arnold	26681	1	10/22/2015	ALDEN PLACE	1st 2016	125.30 + 12.85
CBM	4/17/2016	97	1108 ALDEN WAY	PG-409 Brightbill	26731	1	5/19/2016	ALDEN PLACE	3 rd 2016	125.30 + 12.85
CBM	1/16/2017	113	1076 ALDEN WAY	PG-415 Steffy	26907	1	2/23/2017	ALDEN PLACE	2nd 2017	125.30 + 12.85
CBM	2/27/2017	59	1089 ALDEN WAY	PG-419 Yoder	26909	1	3/24/2017	ALDEN PLACE	2nd 2017	125.30 + 12.85
CBM	5/2/2018	61	1097 ALDEN WAY	PG-434 Evans	28230	1	6/16/2018	ALDEN PLACE	4th 2018	125.30 + 12.85
CBM	7/12/2018	107	1088 ALDEN WAY	PG-439 Martin	28370	1	9/27/2018	ALDEN PLACE	3rd 2018	125.30 + 12.85
CBM	8/10/2018	99	1104 ALDEN WAY	PG-440 Kegerreis	28371	1	10/4/2018	ALDEN PLACE	1st 2019	125.30 + 12.85
CBM	9/18/2018	111	1080 ALDEN WAY	PG-446 Corn Assoc	28375	1	1/4/2019	ALDEN PLACE	1st 2019	125.30 + 12.85
CBM	9/18/2018	98	1106 ALDEN WAY	PG-447 Corn Assoc	28376	1	11/1/2018	ALDEN PLACE	1st 2019	125.30 + 12.85
CBM	9/18/2018	62	1101 ALDEN WAY	PG-448 Corn Assoc	28377	1	11/14/2018	ALDEN PLACE	1st 2019	125.30 + 12.85
CBM	11/6/2018	63	1105 ALDEN WAY	PG-455 Corn Assoc	28406	1	12/4/2018	ALDEN PLACE	1st 2019	125.30 + 12.85
CBM	1/9/2019	105	1092 ALDEN WAY	PG-458 - Corn Assoc		1		ALDEN PLACE		125.30 + 12.85
CBM	1/29/2019	114	1074 ALDEN WAY	PG- Corn Assoc		1		ALDEN PLACE		125.30 + 12.85
CBM			ALDEN WAY	PG- Corn Assoc		1		ALDEN PLACE		125.30 + 12.85

MARCH 2, 2010 AGREEMENT SPECIFIES 28 ALDEN PLACE & 40 OTHER EDU's FREE.
 CoLA CAPACITY PAID FOR 28 UNITS IN ALDEN PLACE. ALL REMAINING FREE EDU's MUST
 PAY FOR CoLA CAPACITY.

BILLING ADDRESS:

CORNWALL ASSOCIATES
 100 FREEMAN DRIVE
 LEBANON, PA 17042

LOUIS HURST
 272-8911

EAGLE RENTAL DENVER OFFICE
 376-3945

HURST PROPERTIES
 100 FREEMAN DRIVE
 LEBANON, PA 17042

GLENN HURST
 272-8911

QUENTIN STORE
 2530 QUENTIN RD
 274-3945 < NATE

NOTES:

CONN PERMITS & INSP REPORTS IN MINE RD PACKAGE (CABINET) & EAGLE RENTAL IN FILE CABINET
 PERMIT ADMIN & INSP FEES \$150.00 AS OF 11/1/15
 EAGLE RENTAL CoLA CAPACITY PAID (2 EDU's) 8/20/15

SCENIC RIDGE CONNECTION PERMITS ISSUED

EDU #	PERMIT DATE	LOT #	PROP ADDRESS	WCTMA ACCT #	CoLA ACCT # NOTE 4	INSPECTION DATE	AMOUNT PAID	ON BILLING DATE	BILL AMT 2018
1	9/24/2015	55	187 SCENIC RIDGE BLVD	PG-402 Demarest	26677	12/16/2015	3,350.00	1st qtr 2016	37.15 + 12.85
2	10/2/2015	67	184 SCENIC RIDGE BLVD	PG-401 Stolz	26676	12/14/2015	3,350.00	1st qtr 2016	37.15 + 12.85
3	10/14/2015	54	183 SCENIC RIDGE BLVD	PG-404 Zakrzewski	26679	12/18/2015	3,350.00	1st qtr 2016	37.15 + 12.85
4	10/14/2015	56	191 SCENIC RIDGE BLVD	PG-403 Nissley	26678	12/16/2015	3,350.00	1st qtr 2016	37.15 + 12.85
5	11/10/2015	66	180 SCENIC RIDGE BLVD	PG-405 Risser	26683	2/15/2016	3,350.00	1st qtr 2016	37.15 + 12.85
6	1/22/2016	68	188 SCENIC RIDGE BLVD	PG-406 Masur	26711	4/8/2016	3,350.00	2nd qtr 2016	37.15 + 12.85
7	1/22/2016	65	176 SCENIC RIDGE BLVD	PG-407 Arnold	26710	4/29/2016	3,350.00	2nd qtr 2016	37.15 + 12.85
n/a	6/1/2016	69	192 SCENIC RIDGE BLVD	PG-411 Humma	26756	7/25/2016	* 150.00	3rd qtr 2016	37.15 + 12.85
8	6/1/2016	70	196 SCENIC RIDGE BLVD	PG-412 Musser	26757	8/23/2016	3,350.00	3rd qtr 2016	37.15 + 12.85
9	7/12/2016	71	200 SCENIC RIDGE BLVD	PG-413 Kish	26800	11/3/2016	3,350.00	4th qtr 2016	37.15 + 12.85
10	8/19/2016	61	211 SCENIC RIDGE BLVD	PG-414 Kissinger	26802	11/8/2016	3,350.00	4th qtr 2016	37.15 + 12.85
11	1/23/2017	63	219 SCENIC RIDGE BLVD	PG-416 Amato	26906	3/6/2017	3,350.00	2nd qtr 2017	37.15 + 12.85
12	5/30/2017	4	116 SCENIC RIDGE BLVD	PG-420 D'Orazio	26951	7/10/2017	3,350.00	3rd qtr 2017	37.15 + 12.85
13	5/30/2017	5	120 SCENIC RIDGE BLVD	PG-421 Wells	26954	8/24/2017	3,350.00	3rd qtr 2017	37.15 + 12.85
14	5/30/2017	8	132 SCENIC RIDGE BLVD	PG-422 Rhine	26952	7/21/2017	3,350.00	3rd qtr 2017	37.15 + 12.85
15	5/30/2017	42	227 SCENIC RIDGE BLVD	PG-423 Bairy	26953	7/17/2017	3,350.00	3rd qtr 2017	37.15 + 12.85
16	8/4/2017	2	108 SCENIC RIDGE BLVD	PG-429 Groff	28054	1/19/2018	3,350.00	2nd qtr 2018	37.15 + 12.85
17	9/14/2017	60	207 SCENIC RIDGE BLVD	PG-425 Robledo-Smith	28053	12/5/2017	3,350.00	4th qtr 2018	37.15 + 12.85
18	8/4/2017	3	112 SCENIC RIDGE BLVD	PG-426 Schuima	26986	11/1/2017	3,350.00	4th qtr 2017	37.15 + 12.85
19	8/4/2017	6	124 SCENIC RIDGE BLVD	PG-427 Fields	26987	11/1/2017	3,350.00	4th qtr 2017	37.15 + 12.85
20	8/4/2017	7	128 SCENIC RIDGE BLVD	PG-428 Castlegrande	28033	1/3/2018	3,350.00	1st qtr 2018	37.15 + 12.85
21	12/11/2017	22	119 SCENIC RIDGE BLVD	PG-431 Berkheiser	28050	2/2/2018	3,350.00	4th qtr 2018	37.15 + 12.85
22	12/11/2017	24	127 SCENIC RIDGE BLVD	PG-432 Davis	28051	3/8/2018	3,350.00	1st qtr 2018	37.15 + 12.85
23	03/12/18	25	131 SCENIC RIDGE BLVD	PG-433 Leinhauser	28055	5/17/2018	3,350.00	4th qtr 2018	37.15 + 12.85
24	05/09/18	59	203 SCENIC RIDGE BLVD	PG-435 Musser	28224	8/23/2018	3,350.00	4th qtr 2018	37.15 + 12.85
25	05/09/18	72	204 SCENIC RIDGE BLVD	PG-436 Whittle	28225	7/18/2018	3,350.00	4th qtr 2018	37.15 + 12.85
26	05/09/18	75	218 SCENIC RIDGE BLVD	PG-437 Musser	28226		3,350.00		37.15 + 12.85
27	05/09/18	41	341 TREE VIEW LANE	PG-438 Owen	28227	8/1/2018	3,350.00	4th qtr 2018	37.15 + 12.85
28	08/17/18	1	104 SCENIC RIDGE BLVD	PG-441 Musser	28372	11/26/2018	3,350.00	1st qtr 2019	37.15 + 12.85
29	08/17/18	23	123 SCENIC RIDGE BLVD	PG-442 Schmidt	28373		3,350.00		37.15 + 12.85
30	08/17/18	57	195 SCENIC RIDGE BLVD	PG-443 Werner	28346	12/14/2018	3,350.00	1st qtr 2019	37.15 + 12.85
31	08/17/18	58	199 SCENIC RIDGE BLVD	PG-444 Palermo	28374	10/26/2018	3,350.00		37.15 + 12.85
32	08/17/18	73	208 SCENIC RIDGE BLVD	PG-445 King	28383		3,350.00		37.15 + 12.85
33	08/31/18	19	107 SCENIC RIDGE BLVD	PG-454 Zeamer	28405	11/29/2018	3,350.00	1st qtr 2019	37.15 + 12.85
34	10/12/18	20	111 SCENIC RIDGE BLVD	PG-449 Musser	28378		3,350.00		37.15 + 12.85
35	10/12/18	21	115 SCENIC RIDGE BLVD	PG-450 Bowers	28379		3,350.00		37.15 + 12.85

EDU #	PERMIT DATE	LOT #	PROP ADDRESS	WCTMA ACCT #	CoLA ACCT #	INSPECTION DATE	AMOUNT PAID	ON BILLING DATE	BILL AMT
					NOTE 4				2018
36	10/12/18	37	325 TREE VIEW LANE	PG-451 Musser	28380		3,350.00		37.15 + 12.85
37	10/12/18	47	324 TREE VIEW LANE	PG-452 Wells	28381		3,350.00		37.15 + 12.85
38	10/12/18	46	328 TREE VIEW LANE	PG-453 Cyphers	28382		3,350.00		37.15 + 12.85
39	12/04/18	44	336 TREE VIEW LANE	PG-456 Upton	28407		3,350.00		37.15 + 12.85
40									
41									
42									

CoLA CAPACITY PAID FOR AND ACCEPTED FOR 21 EDU'S ON 6/23/2015. 1 EDU XFERRED. SEE * NOTE #2

CoLA CAPACITY PAID FOR AND ACCEPTED FOR 26 EDU'S ON 11/8/2017.

BILLING ADDRESS:

MUSSER BUILDERS LLC
1310 MT PLEASANT ROAD
LEBANON, PA 17042

S. GERALD MUSSER - OWNER
821-1129 CELL

OFFICE
867-1172

GERALD LYNN MUSSER - FOREMAN
821-1137

NOTES:

- 1 CONN PERMITS & INSP REPORTS IN MUSSER FILE (CABINET)
- 2 * MUSSER OWNS THE OLD GIBBLE GARAGE (PG-055 - 19731) 49 N ZINNS MILL RD. THIS IS ONE EDU, DISCONNECTED (4/8/16)
REMOVED FROM 2ND QTR 2016 BILLING
- 3 IF ACCT HAS A CoLA ACCT NUMBER, BILLING IS INITIATED
- 4 MICHELLE FOGLE WITH BROWNSTONE REALTY IS THE REALTOR FOR THIS PROJECT. 269-8072
- 5 PERMIT FOR LOT # 2 CONVERTED TO Lot # 60 ON DATE INDICATED-Reinstated 11-02-17