

**MINUTES OF DECEMBER 1, 2020 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, December 1, 2020 at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, Chairman; Keith Richmond, Glenn Yanos, Robert Kolb, Joseph Foltz, Martin Daigle, and William Matthews, Authority Board Members; Also present was David Lloyd, West Cornwall Township Supervisor; Jeffrey Steckbeck, P.E., Manager/Engineer; and Amy B. Leonard, Esq., Solicitor.

A motion was made and seconded to approve the meeting minutes from the October 6, 2020 meeting of the West Cornwall Township Municipal Authority, with all voting in favor.

Attorney Leonard requested approval to advertise the 2021 meeting dates, with the Authority scheduled to meet at 6:00 p.m. on the first Tuesday of every month in 2021, as needed. A motion was made and seconded to approve advertisement of the 2021 meeting dates for the Authority, with all voting in favor.

Attorney Leonard advised that Mr. Richmond's and Mr. Foltz's terms on the Authority Board were ending at the end of 2020. Both gentlemen indicated an interest in remaining on the Authority Board for another term, and Attorney Leonard advised that she would request that the West Cornwall Township Supervisors reappoint both Mr. Richmond and Mr. Foltz for a new term beginning in 2021.

Attorney Leonard reviewed Resolution 12-1-20 with the Authority Board. The Resolution was the result of a request from Lebanon Valley Brethren Home (LVBH), for which the Authority had served as a conduit for LVBH's financing in 2015 and 2016, for the Authority to enter into an Amendment to the 2015B Note and Financing Agreement and the 2016 Note and Financing Agreement, and other related documents. The Resolution would approve the transactions contemplated by the Amendment documents and authorize the execution and delivery of same. The Authority would be paid a fee for the amendments, and all attorney's fees would be paid by LVBH. A motion was made and seconded to approve Resolution 12-1-20, with all voting in favor.

Manager's/Engineer's Report – The financial reports were reviewed by Mr. Steckbeck, including the Quentin and Stoberdale checking accounts and money market account for October and November 2020, and directed to be attached to the minutes. A motion was made and seconded to approve the financial reports, and all voted in favor.

Mr. Steckbeck stated that the 2021 budget would be reviewed at the January 2021 meeting. Mr. Steckbeck advised that all tapping fees have been paid for the Musser Development (Scenic Ridge).

Solicitor's Report – Attorney Leonard had no additional items to report.

The next meeting of the West Cornwall Township Municipal Authority is scheduled for Tuesday, January 5, 2021, at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor