

**MINUTES OF APRIL 6, 2021 MEETING OF THE  
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, April 6, 2021 at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Joseph Foltz, Glenn Yanos, William Matthews, Robert Kolb, and Dennis Tulli, Authority Board members; David Lloyd and Russ Gible, West Cornwall Township Supervisors; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor. Chairman James Shoemaker and Marty Daigle were absent.

A motion was made and seconded to approve the meeting minutes from the February 2, 2021 meeting of the West Cornwall Township Municipal Authority, with all voting in favor.

**Manager's / Engineer's Report** – Jeffrey Steckbeck noted that all operations are running smoothly. Mr. Steckbeck provided an update on the North Cornwall Dairy Road Pump Station project. Mr. Steckbeck has been provided with a draft of an Agreement with North Cornwall for the future use of the Dairy Road Pump Station. He noted North Cornwall will finance the project and will allow WCTMA to make payments toward the pump station improvements through an installment plan.

Mr. Steckbeck reviewed the Quentin, Stoberdale, and Money Market accounts and money market accounts for February and March 2021, and directed that those statements be attached to the minutes. It was pointed out that the \$25,000 conduit payment was received from the Lebanon Valley Brethren Home financing. A Motion was made and seconded to approve the financial reports, and all voted in favor.

Mr. Steckbeck provided a sample shut off agreement that South Annville Township uses with Pennsylvania American Water, which allows for water shut off as a result of sewer account nonpayment. Attorney Leonard stated that she is in favor of such an arrangement between WCTMA and Quentin Water Company, as it would help to eliminate some of the most significant offenders on the delinquent accounts list. It is anticipated that George Christianson, representing the Quentin Water Company, will use the sample agreement and make revisions and then send a revised agreement to Attorney Leonard for review.

**Solicitor's Report** – Attorney Leonard had no further comments.

The next meeting of the West Cornwall Township Municipal Authority will be June 1, 2021.

Respectfully submitted,  
Amy B. Leonard, Solicitor