

**MINUTES OF JUNE 1, 2021 MEETING OF THE  
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, June 1, 2021 at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Chairman James Shoemaker, Joseph Foltz, Glenn Yanos, William Matthews, Robert Kolb, and Marty Daigle, Authority Board members; David Lloyd, West Cornwall Township Supervisor; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor. Dennis Tulli was absent.

A motion was made and seconded to approve the meeting minutes from the April 6, 2021 meeting of the West Cornwall Township Municipal Authority, with all voting in favor.

**Manager's / Engineer's Report** – Jeffrey Steckbeck noted that all operations are running smoothly. He stated that I&I flows from Cornwall Borough increase in periods of wet weather, and Cornwall Borough intended to investigate the causes of I&I, especially sump pumps. Mr. Steckbeck provided an update on the North Cornwall Dairy Road Pump Station project. He stated that there has been a third version of the Agreement for the Dairy Road improvements circulated, and that the feedback on the Agreement has been generally positive.

Mr. Steckbeck reviewed the Quentin, Stoberdale, and Money Market accounts and money market accounts for April and May 2021, and directed that those statements be attached to the minutes. He noted that receipts from the City of Lebanon Authority would be received soon, and that the payment for the USDA loan would be made by the end of June. It was noted that with interest rates being very low, it may make sense to look at refinancing the USDA loan. A Motion was made and seconded to approve the financial reports, and all voted in favor.

**Solicitor's Report** – Attorney Leonard stated that she reviewed the shut off agreement proposed by the Quentin Water Company's Solicitor. She noted a few provisions that she felt would need to be revised to be fair to WCTMA, particularly related to certain fees and certified mail delivery.

The next meeting of the West Cornwall Township Municipal Authority will be August 3, 2021.

Respectfully submitted,  
Amy B. Leonard, Solicitor