

**MINUTES OF THE DECEMBER 7, 2021 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, December 7, 2021 at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, Joseph Foltz, Glenn Yanos, William Matthews, Robert Kolb, Dennis Tulli, and Marty Daigle, Authority Board members; David Lloyd and Russ Gible, West Cornwall Township Supervisors; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor.

A motion was made and seconded to approve the meeting minutes from the October 5, 2021 meeting of the West Cornwall Township Municipal Authority, with all voting in favor.

Manager's / Engineer's Report – Jeffrey Steckbeck noted that there were some call outs for pumps, the generator required servicing, and the pump station was repaired.

Mr. Steckbeck reviewed the Quentin, Stoberdale, and Money Market accounts for October and November 2021, and directed that those statements be attached to the minutes. The year-end balances were also reviewed. A Motion was made and seconded to approve the financial reports, and all voted in favor.

Mr. Steckbeck reviewed the proposed budgets for Quentin and Mine Road, and also for Stoberdale. There is no proposed rate change for Quentin or Stoberdale rates, and a decrease of \$9.00 per quarter proposed for Mine Road rates. A Motion was made and seconded to approve the 2022 budgets, with all voting in favor.

A Motion was made to approve the meeting dates for 2022, with all voting in favor. It was noted that Mr. Matthews and Mr. Daigle have terms expiring at the end of 2021. Both indicated willingness to continue to serve as Authority Board members if reappointed by the Supervisors.

The proposed timeline for the refinance of the USDA loan and the steps to accomplish the refinancing were reviewed.

Mr. Steckbeck provided an update on the status of the Dairy Road pump station agreement with North Cornwall Township. He indicated that negotiations between North Cornwall and Cornwall Borough continue regarding the Snitz Creek interceptor line, which may result in additional capacity being provided. West Cornwall Township Municipal Authority owns 25% of that line and would also benefit from increased capacity.

A Motion was made and seconded to authorize the Authority Manager/Engineer to apply for DEP grants and to authorize a Resolution for submission of grant applications on behalf of the Authority. All voted in favor.

A Motion was made and seconded to pay the bills of the Authority, with all voting in favor.

The Authority members and attending Township Supervisors engaged in a discussion about the purchase of the Quentin Water Company. The Authority requested a proposed business plan be prepared to review rates, operation, maintenance, future projects, and related items.

Solicitor's Report – Attorney Leonard reviewed a proposed addendum to the Authority's agreement with EEI, which would result in the refund of tapping fees to Dr. Otto, less an administrative fee. A Motion was made and seconded to provide this addendum to Dr. Otto, and all voted in favor.

The next meeting of the West Cornwall Township Municipal Authority will be January 4, 2022.

Respectfully submitted,
Amy B. Leonard, Solicitor