

**MINUTES OF THE JUNE 7, 2022 MEETING OF THE  
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, June 7, 2022 at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Joseph Foltz, Robert Kolb, James Shoemaker, William Matthews, Marty Daigle, and Dennis Tulli, Authority Board members; David Lloyd and Russ Gible, West Cornwall Township Supervisors; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor. Glenn Yanos was absent. Several members of the public were present.

A motion was made by Mr. Foltz and seconded by Mr. Tulli to approve the meeting minutes from the April 5, 2022 and May 3, 2022 meetings of the West Cornwall Township Municipal Authority, with all voting in favor.

**Manager's / Engineer's Report** – Mr. Steckbeck confirmed that the closing for the \$1,000,000 loan from People's Security Bank & Trust for the purchase of the Quentin Water Company had occurred on May 31, 2022. The funds were deposited into the specified account with People's Security Bank & Trust. Mr. Matthews reported that the shareholders of the Quentin Water Company officially voted to sell the water system to WCTMA. It was noted that the closing cost expenses for the various legal fees involved in the process would need to be paid, and West Cornwall Township had agreed to provide some funding to cover those costs.

Mr. Steckbeck reviewed the Quentin, Stoberdale, and Money Market accounts for April and May 2022, and directed that those statements be attached to the minutes. Mr. Steckbeck reminded the Authority that the Quentin and Money Market accounts were combined into one account and transferred to a new account at People's Security Bank & Trust. The Stoberdale account statements were not available due to a printing issue, but were subsequently provided by Mr. Steckbeck to be included with the meeting minutes. A Motion was made and seconded to approve the financial reports, and all voted in favor.

Mr. Steckbeck reported that Envirep provided service for the system since the last meeting.

**Public Comment** – Several members of the public asked questions about the intended acquisition of the Quentin Water Company. The QWC has 341 customers. There were questions about how the rates may change. The response was that the same expenses and personnel costs were anticipated, while some increase in debt service will result because of the financing of the purchase cost by WCTMA. There was a question about the total number of EDUs accounted for in the system. Mr. Steckbeck explained that a water rate study would determine the number of EDUs.

**Solicitor's Report** – Attorney Leonard reported that she has been in communications with Mr. Christianson regarding a few revisions to the Asset Purchase Agreement for the Quentin Water Company and what the PUC will require to allow the sale to be completed.

There being no further business before the Authority Board, Mr. Shoemaker adjourned the meeting at 6:26 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be August 2, 2022.

Respectfully submitted,  
Amy B. Leonard, Solicitor

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