

**MINUTES OF THE APRIL 4, 2023 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, April 4, 2023, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Joseph Foltz, James Shoemaker, William Matthews, Marty Daigle, Dennis Tulli, Robert Kolb, and Glenn Yanos, Authority Board members; Russ Gibble and David Lloyd, West Cornwall Township Supervisors; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor. Rick Heisey, Josh Boulton, Chase Martin, and Louie Hurst, members of the public, were also present.

The meeting minutes from the February 7, 2023 meeting of the West Cornwall Township Municipal Authority were approved, with all voting in favor.

Manager's / Engineer's Report – Mr. Steckbeck reported that the Mt. Gretna Authority raised its rates 6%, following an increase of 7.14% last year. Mr. Steckbeck asked an Authority representative to attend the meeting of the West Cornwall Township Municipal Authority, but no one did. The only explanation given for the increase was inflation.

Mr. Steckbeck reviewed the Quentin and Stoberdale financial accounts for March 2023, and directed that those statements be attached to the minutes. He noted that People's Security Bank & Trust had raised the interest rate upon request to 3.2%. He reported that there was one expense due to a clog in the check valve, which Walters cleared. Mr. Yanos made a motion, seconded by Mr. Daigle, to approve the financial reports. All voted in favor.

The Authority Board discussed other investment options that could yield higher rates of return. Mr. Foltz made a motion, seconded by Mr. Tulli, to add an agenda item to discuss opening an account with PLGIT. All voted in favor. After discussion, a motion was made by Mr. Tulli, seconded by Mr. Kolb, to invest \$250,000 in a new PLGIT account. All voted in favor.

Mr. Steckbeck reviewed the Chapter 94 Report. He also reported a request from Patrick Freer to connect to public sewer. No action was taken on the request at this time.

Josh Boulton was present from Pioneer Engineering, along with Louie Hurst, to review the proposal for the Alden Place extension to be known as Alden Place West. This development is located in the Neighborhood Commercial Zone and involves 48 semi-detached single-family dwellings. The developer has requested capacity for sewer and water connections. The sewer main would connect to the Snitz Creek interceptor. Mr. Steckbeck reported that WCTMA has adequate sewer capacity for the project. The developer has requested a capacity letter. The new homes would be located on private streets, with the intention that the water and sewer lines would be dedicated, along with an easement the width of the street right-of-way to be conveyed to WCTMA.

Mr. Steckbeck presented a draft Memorandum of Understanding for the Authority's consideration. The purpose of the document is to allow WCTMA and the South Annville Township Authority, along with their operator (MASS, LLC) to share equipment so that each Authority does not have to purchase its own pieces of equipment to have access to a full range of items necessary to operate a sewer system. In addition to equipment each Authority would be responsible to purchase, MASS LLC would donate a pickup truck, to be owned by WCTMA.

This type of equipment-sharing arrangement cuts down on costs for each Authority while improving availability of equipment. Mr. Kolb made a motion, seconded by Mr. Daigle, to allow attorney review of the Memorandum of Understanding. All voted in favor. Mr. Foltz made a motion, seconded by Mr. Matthews, to ratify the donation of the truck to WCTMA from MASS, LLC. All voted in favor.

Mr. Steckbeck reported no operator issues in the month of March.

Old Business – Mr. Steckbeck and Ms. Leonard reported that North Cornwall and Cornwall Borough were in the process of finalizing their Agreement for the Dairy Road Pump Station project. North Cornwall intends to present WCTMA with an Agreement that is identical in substance to its Agreement with Cornwall Borough, and as soon as the final Agreement is provided to WCTMA, it will be reviewed.

Mr. Steckbeck advised that there has been some discussion of establishing a joint Water Authority with Cornwall Borough, however this continues to be on hold at this time. Cornwall and Quentin Water Company have infrastructure that are within close proximity. Cornwall is considering drilling wells, as the Elizabethtown Water Authority was not particularly open to Cornwall's suggestions.

The Quentin Water Company is awaiting PUC approval of its application to abandon water service so it can be sold to WCTMA. The next date for approval would be April 20, 2023, but it is not known whether the PUC will act on that date or at a later date.

Mr. Matthews made a motion to pay the bills, which was seconded by Mr. Kolb. All voted in favor.

There being no further business before the Authority Board, Mr. Shoemaker adjourned the meeting at 7:00 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be June 6, 2023 at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor