

**MINUTES OF THE JUNE 6, 2023 MEETING OF THE  
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, June 6, 2023, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Joseph Foltz, James Shoemaker, William Matthews, Marty Daigle, Dennis Tulli, and Robert Kolb, Authority Board members; Russ Gible and David Lloyd, West Cornwall Township Supervisors; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor. Otto Leinhauser, member of the public, was also present. Authority Board member Glenn Yanos was absent.

Authority Chairman James Shoemaker called the meeting to order. Mr. Foltz made a motion, seconded by Mr. Kolb, to approve the meeting minutes from the April 4, 2023 meeting of the West Cornwall Township Municipal Authority. All voted in favor.

**Manager's / Engineer's Report** – Mr. Steckbeck reviewed the Quentin and Stoberdale financial accounts for April and May 2023, as well as the water account, and directed that those statements be attached to the minutes. The Board discussed opening an account with PLGIT to increase interest income, due to competitive interest rates offered by PLGIT. Mr. Steckbeck presented a Resolution in the form proposed by PLGIT to open the account. Mr. Foltz made a motion, seconded by Mr. Matthews, to approve the Resolution. All voted in favor.

Mr. Steckbeck discussed the Land Development Plan for Apartments at 419. A Developer's Agreement was drafted, to be finalized and presented to the Developer (Landmark) regarding the sewer design and improvements and capacity.

Mr. Steckbeck reported that the draft Memorandum of Understanding among WCTMA and the South Annville Township Authority, along with their operator (MASS, LLC) was approved in concept by the South Annville Township Authority at its May 3, 2023 meeting.

Mr. Steckbeck reported no operator issues, and noted that restaurants were compliant with grease cleaning requirements.

**Old Business** – Mr. Steckbeck reviewed the final proposed Agreement with North Cornwall Township for the Dairy Road pump station. The final revisions were reviewed and determined to be acceptable. Mr. Kolb made a motion, seconded by Mr. Daigle, to approve the Agreement with North Cornwall Township related to the Dairy Road pump station. All voted in favor.

Mr. Steckbeck provided an update as to the discussion of establishing a joint Water Authority with Cornwall Borough. No decision was made at this time.

It was reported that the Quentin Water Company received PUC approval of its application to abandon water service so it can be sold to WCTMA. QWC and WCTMA representatives were looking at late June dates to hold the settlement.

Mr. Kolb made a motion to pay the bills, which was seconded by Mr. Matthews. All voted in favor.

There being no further business before the Authority Board, Mr. Shoemaker adjourned the meeting at 6:40 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be August 1, 2023 at 6:00 p.m.

Respectfully submitted,  
Amy B. Leonard, Solicitor