

**MINUTES OF THE AUGUST 1, 2023 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, August 1, 2023, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were Joseph Foltz, James Shoemaker, William Matthews, Marty Daigle, Dennis Tulli, Glenn Yanos, and Robert Kolb, Authority Board members; David Lloyd, West Cornwall Township Supervisor; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor.

Authority Chairman James Shoemaker called the meeting to order. Mr. Foltz made a motion, seconded by Mr. Kolb, to approve the meeting minutes from the June 6, 2023 meeting of the West Cornwall Township Municipal Authority. All voted in favor.

Manager's / Engineer's Report – Mr. Steckbeck reviewed the Quentin and Stoberdale financial accounts for June and July 2023, as well as the water account, and directed that those statements be attached to the minutes. Mr. Steckbeck noted that the Authority received the Quentin Water Company receipts for July. He reviewed the status of implementing the management of the water accounts. Mr. Yanos made a motion, seconded by Mr. Tulli, to approve the Authority's financial reports. All voted in favor.

Mr. Steckbeck discussed the Chapter 94 Report and noted there were no issues with the WCTMA portion of the report.

Mr. Steckbeck reported no operator issues, and noted only one call out for service. Maintenance is planned to be completed prior to the Art Show in Mt. Gretna. Flows are up at the Quentin Tavern, and they will need additional EDUs.

Solicitor's Report – Attorney Leonard advised that Developer's Agreements will be necessary for upcoming developments by Landmark and Quentin Associates. The Agreements cover details such as payment of tapping fees, purchasing necessary capacity in the water/sewer systems, requiring construction of water/sewer facilities in accordance with approved plans and Authority specifications, etc. Attorney Leonard is working with Mr. Steckbeck to establish a standard form agreement.

Old Business – Mr. Steckbeck noted that the Dairy Road Pump Station Agreement with North Cornwall was fully executed by all parties. He reported that the quarterly O&M payment to be made by WCTMA to North Cornwall for 2024 has decreased from the current amount. The purchase of the Quentin Water Company was completed on June 28, 2023. There was no further discussion about a potential joint authority with Cornwall Borough.

New Business – Attorney Leonard presented Resolution 2023-08-01, which approved an amendment to the \$7.5 million 2021C bond of the Lebanon Valley Brethren Home to extend the maturity date of the bond. Bond counsel will provide loan amendment documents when they are ready. Mr. Yanos made a motion, seconded by Mr. Foltz, to adopt Resolution 2023-08-01. All voted in favor.

Mr. Kolb made a motion to pay the bills, which was seconded by Mr. Daigle. All voted in favor.

There being no further business before the Authority Board, Mr. Shoemaker adjourned the meeting at 6:17 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be October 3, 2023 at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor