

**MINUTES OF THE FEBRUARY 6, 2024 MEETING OF THE  
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, February 6, 2024, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, William Matthews, Marty Daigle, Joseph Foltz, Dennis Tulli, and Glenn Yanos, Authority Board members; David Lloyd and Russ Gibble, West Cornwall Township Supervisors; David Bradley, water system operator; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor; and George Dundore, Otto Leinhauser, and Harry O'Carroll, members of the public. Authority Board member Robert Kolb was absent.

The meeting was called to order at 6:02 p.m. Mr. Foltz made a motion, seconded by Mr. Matthews, to approve the meeting minutes of the January 2, 2024 Authority meeting. All voted in favor.

Mr. Steckbeck reviewed the Stoberdale financials for November, December, and January. Mr. Steckbeck noted that there was a 5.4% increase from Mount Gretna Authority due to costs for chemicals and electricity. Mr. Steckbeck reviewed the Quentin sewer financials for January and noted an increase in the insurance cost due to adding the water system. Mr. Steckbeck reviewed the water system financials for the month of January. Mr. Steckbeck provided an update on the transition of account to City of Lebanon Authority (CoLA), which will start billing the WCTMA water and sewer customers beginning with the next quarter.

Mr. Steckbeck discussed the DEP permits currently held by WCTMA and noted that the Authority does not have a Susquehanna River Basin Commission (SRBC) permit but will need one when the Authority is withdrawing 100,000 gallons per day from its wells. Mr. Steckbeck has requested a proposal for SRBC permit work.

Regarding prospective land development plans in West Cornwall Township, Mr. Steckbeck noted that the Quentin Riding Club was scheduled for a zoning hearing on March 19, 2024 regarding the proposed use of the property. Apartments at 419 is seeking unconditional approval of its final plan, having satisfied the two conditions of approval established by the BOS at its May 2023 meeting. A preconstruction conference for apartment site work is scheduled for March 7<sup>th</sup>.

From a sewer operating standpoint, Mr. Steckbeck advised that check valve rebuild kits were received. Some clogs were addressed in the past month. The water operator, Mr. Bradley, noted that notices regarding lead and copper pipes were sent and approximately 128 responses were received to date, including some from Scenic Ridge and Riders Way properties. A DEP inspection is upcoming. There is a possibility of grant funding becoming available for the replacement of lead pipes.

Solicitor Amy Leonard presented a water billing agreement with CoLA. Mr. Matthews made a motion, seconded by Mr. Tulli, to approve and execute the water billing agreement with CoLA. All voted in favor. Ms. Leonard also presented Resolution 2024-02-06, which establishes the water tapping fee for new connections to the water system. Mr. Daigle made a motion to adopt Resolution 2024-02-06, which was seconded by Mr. Foltz. All voted in favor.

Mr. Steckbeck reported that a meeting with Cornwall, PennVest, and the Governor's Action Team regarding a potential joint Authority was not fruitful.

Mr. Steckbeck discussed a potential real estate investment at 67 W. Main Street in West Cornwall Township. Possible future office space for WCTMA was contemplated. The Authority Board considered the information, but took no action in this regard.

Mr. Foltz made a motion to pay the bills, which was seconded by Mr. Matthews. All voted in favor. Mr. Shoemaker adjourned the meeting at 6:30 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be April 2, 2024 at 6:00 p.m.

Respectfully submitted,  
Amy B. Leonard, Solicitor